

SUBJECT: FIT(FOUNDATION OF INFORMATION TECHNOLOGY)
CLASS: IX (2014-2015)

Students are required to work on the following areas using Word Processing software

- **Editing and formatting text and paragraph**
- **Page and paragraph setup**
- **Inserting symbols and pictures**

And create a IT report file on the following four Topics/Domains taking real life examples:

Domains:

Multi Lingual Documentation:

TOPIC	ASSESSMENT RUBRICS
Letter Writing	content, context, addressee
Report Writing	content, presentation, context
Greeting Card	design, context, recipient
Poster Making	design, context, target group

Note: Students are required to submit the hard copy and softcopy (C.D) of the project