Computer Science Worksheet based on SA 2 format Class III Syllabus for SA2: Ch. 7,8 and 9 Name Paste your worksheet in the copy. Sec. ____ Roll No.

I.	Answer the	following	ı in one word	or one sentence :
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- 1) On which toolbar you have file open, file close, file save buttons?
- 2) On which toolbar you have buttons to change the appearance of your text?
- 3) Name the bar below title bar.
- 4) In which portion of MS Word do we write the text?
- 5) Name the two windows in MS Word.
- 6) On which bar we have name of the current Application.
- 7) Which is the last button on right side of title bar?
- 8) Name the two parts of LOGO.
- 9) Name the two parts of commander window.
- 10) Name the two parts of a turtle.

II.	Circle only	one correct	option of	the	following	
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- Which command lets you come out of LOGO
 - b) Close a) Exit c) Out
 - d) Bye
- 2) Of the following which is the shortcut to close a document of MS WORD?
- 3) Commands of LOGO are called as a) Program Primitive Commands d) None of these b) c)
- III. Fill in the blanks for the following:
 - 1) Pointer in LOGO is called as ______
 - 2) Formatting toolbar is below _____ toolbar.

a) Alt + F4 b) Ctrl + F4 c) Ctrl + W

IV. Write the shortcuts for the following:

File -> Save File -> Open File -> Exit File -> Print

٧. Write the full forms for the following:

- 1) FD
- 2) ST
- 3) BK
- 4) LT
- 5) RT
- 6) LOGO

- **7)** CS
- 8) CT
- 9) PD

d)

Alt + W

- 10) HT
- 11) PU

VI. **State True or False for the following:**

- 1) Number of steps are required to be mentioned after Pen Up command.
- 2) Computer understand English language.

Answer the following in Detail:

- 1) What is the difference between File -> Close and File -> Exit?
- 2) Why do we use MS Word?
- 3) Give three uses of MS Word.