



# Library, Information & Society



Class - XI



**CENTRAL BOARD OF SECONDARY EDUCATION**

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110092

# नया आगाज़

आज समय की माँग पर  
आगाज़ नया इक होगा  
निरंतर योग्यता के निर्णय से  
परिणाम आकलन होगा।

परिवर्तन नियम जीवन का  
नियम अब नया बनेगा  
अब परिणामों के भय से  
नहीं बालक कोई डरेगा

निरंतर योग्यता के निर्णय से  
परिणाम आकलन होगा।

बदले शिक्षा का स्वरूप  
नई खिले आशा की धूप  
अब किसी कोमल-से मन पर  
कोई बोझ न होगा

निरंतर योग्यता के निर्णय से  
परिणाम आकलन होगा।  
नई राह पर चलकर मंज़िल को हमें पाना है  
इस नए प्रयास को हमने सफल बनाना है  
बेहतर शिक्षा से बदले देश, ऐसे इसे अपनाए  
शिक्षक, शिक्षा और शिक्षित  
बस आगे बढ़ते जाएँ  
बस आगे बढ़ते जाएँ  
बस आगे बढ़ते जाएँ.....





**LIBRARY, INFORMATION  
&  
SOCIETY  
FOR  
CLASS - XI**



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# भारत का संविधान

## उद्देशिका

हम, भारत के लोग, भारत को एक सम्पूर्ण प्रभुत्व-संपन्न समाजवादी पंथनिरपेक्ष लोकतंत्रात्मक गणराज्य बनाने के लिए, तथा उसके समस्त नागरिकों को:

सामाजिक, आर्थिक और राजनैतिक न्याय,  
विचार, अभिव्यक्ति, विश्वास, धर्म

और उपासना की स्वतंत्रता,  
प्रतिष्ठा और अवसर की समता

प्राप्त कराने के लिए  
तथा उन सब में व्यक्ति की गरिमा

और राष्ट्र की एकता और अखंडता  
सुनिश्चित करने वाली बंधुता बढ़ाने के लिए

दृढसंकल्प होकर अपनी इस संविधान सभा में आज तारीख 26 नवम्बर, 1949 ई० को एतद्वारा इस संविधान को अंगीकृत, अधिनियमित और आत्मार्पित करते हैं।

1. संविधान ( बयालीसवां संशोधन ) अधिनियम, 1976 की धारा 2 द्वारा ( 3.1.1977 ) से “प्रभुत्व-संपन्न लोकतंत्रात्मक गणराज्य” के स्थान पर प्रतिस्थापित।
2. संविधान ( बयालीसवां संशोधन ) अधिनियम, 1976 की धारा 2 द्वारा ( 3.1.1977 ) से “राष्ट्र की एकता” के स्थान पर प्रतिस्थापित।

## भाग 4 क

## मूल कर्तव्य

51 क. मूल कर्तव्य - भारत के प्रत्येक नागरिक का यह कर्तव्य होगा कि वह -

- (क) संविधान का पालन करे और उसके आदर्शों, संस्थाओं, राष्ट्रध्वज और राष्ट्रगान का आदर करे;
- (ख) स्वतंत्रता के लिए हमारे राष्ट्रीय आंदोलन को प्रेरित करने वाले उच्च आदर्शों को हृदय में संजोए रखे और उनका पालन करे;
- (ग) भारत की प्रभुता, एकता और अखंडता की रक्षा करे और उसे अक्षुण्ण रखे;
- (घ) देश की रक्षा करे और आह्वान किए जाने पर राष्ट्र की सेवा करे;
- (ङ) भारत के सभी लोगों में समरसता और समान भ्रातृत्व की भावना का निर्माण करे जो धर्म, भाषा और प्रदेश या वर्ग पर आधारित सभी भेदभाव से परे हों, ऐसी प्रथाओं का त्याग करे जो स्त्रियों के सम्मान के विरुद्ध हैं;
- (च) हमारी सामासिक संस्कृति की गौरवशाली परंपरा का महत्त्व समझे और उसका परीक्षण करे;
- (छ) प्राकृतिक पर्यावरण की जिसके अंतर्गत वन, झील, नदी, और वन्य जीव हैं, रक्षा करे और उसका संवर्धन करे तथा प्राणिमात्र के प्रति दयाभाव रखे;
- (ज) वैज्ञानिक दृष्टिकोण, मानववाद और ज्ञानार्जन तथा सुधार की भावना का विकास करे;
- (झ) सार्वजनिक संपत्ति को सुरक्षित रखे और हिंसा से दूर रहे;
- (ञ) व्यक्तिगत और सामूहिक गतिविधियों के सभी क्षेत्रों में उत्कर्ष की ओर बढ़ने का सतत प्रयास करे जिससे राष्ट्र निरंतर बढ़ते हुए प्रयत्न और उपलब्धि की नई उंचाइयों को छू ले;
- (ट) यदि माता-पिता या संरक्षक हैं, छह वर्ष से चौदह वर्ष तक की आयु वाले अपने, यथास्थिति, बालक या प्रतिपाल्य के लिये शिक्षा के अवसर प्रदान करे।

1. संविधान ( छयासीवां संशोधन ) अधिनियम, 2002 द्वारा प्रतिस्थापित।

# THE CONSTITUTION OF INDIA

## PREAMBLE

**WE, THE PEOPLE OF INDIA**, having solemnly resolved to constitute India into a **<sup>1</sup>SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC** and to secure to all its citizens :

**JUSTICE**, social, economic and political;

**LIBERTY** of thought, expression, belief, faith and worship;

**EQUALITY** of status and of opportunity; and to promote among them all

**FRATERNITY** assuring the dignity of the individual and the<sup>2</sup> unity and integrity of the Nation;

**IN OUR CONSTITUENT ASSEMBLY** this twenty-sixth day of November, 1949, do **HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.**

1. Subs, by the Constitution (Forty-Second Amendment) Act. 1976, sec. 2, for "Sovereign Democratic Republic" (w.e.f. 3.1.1977)
2. Subs, by the Constitution (Forty-Second Amendment) Act. 1976, sec. 2, for "unity of the Nation" (w.e.f. 3.1.1977)

# THE CONSTITUTION OF INDIA

## Chapter IV A

### FUNDAMENTAL DUTIES

#### ARTICLE 51A

**Fundamental Duties** - It shall be the duty of every citizen of India-

- (a) to abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem;
- (b) to cherish and follow the noble ideals which inspired our national struggle for freedom;
- (c) to uphold and protect the sovereignty, unity and integrity of India;
- (d) to defend the country and render national service when called upon to do so;
- (e) to promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women;
- (f) to value and preserve the rich heritage of our composite culture;
- (g) to protect and improve the natural environment including forests, lakes, rivers, wild life and to have compassion for living creatures;
- (h) to develop the scientific temper, humanism and the spirit of inquiry and reform;
- (i) to safeguard public property and to abjure violence;
- (j) to strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavour and achievement;
- <sup>1</sup>(k) to provide opportunities for education to his/her child or, as the case may be, ward between age of 6 and 14 years.

1. Subs, by the Constitution (Eighty-Sixth Amendment) Act. 2002.

# *Preface*



Library is the heart of an academic Institution. Library, Faculty and Students complete a trinity of learning process. It just not only performs the function of acquisition, preservation and dissemination of information/knowledge but also provide inputs to help overall personality development of a student. The modern days Libraries require highly skilled manpower/workforce to maximize the library services and to reach out the users to fulfill their information needs. The aim of the library profession is to provide relevant information/knowledge/document to the right user at the right time with the positive attitude.

The field of library and information science are changing rapidly. Recent developments in the field of Information Technology particularly INTERNET has forced libraries to redesign the new ways of information collection, storage, analysis and dissemination. Libraries now repackage information contents from various sources available online as well as in print to serve the users. Libraries are no more just a store house of reading material. It is a lifelong learning system which in partnership with Faculty enhances the knowledge / skills of a student. In response to the demand for a large number of trained personnel in libraries, library and information centers, CBSE has undertaken the ambitious project of introducing competency based Vocational Education in its affiliated schools. Taking cue from this need, a new course on Library and Information Resources Management (LIRM) is being launched that will help students to join the industry after Class XII or to pursue higher education in this field.

The Board is grateful to the members of the Committee of Course for their advice, guidance and total commitment towards development of this course. We are indeed indebted to these academic advisors who have lent us the benefit of their rich and insightful experience. I would like to appreciate Vocational Education Cell, CBSE; for coordinating and successfully completing the work.

**Vineet Joshi**  
Chairman





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## Paper - I

### General Instruction to the Students

1. Library Science paper -I deals with the concept of Library and its type and their role in the development of society.
2. The students should try to know the housekeeping jobs in the library during their visit to different types of libraries.
3. It is expected that every students should interact with the library professionals, working in the different section, to know the process of working and the problems faced by the professional during their work.
4. Each student must go through the information already published in the brochure or available on internet about the library where they are planning to visit.
5. The student should not hesitate to ask “why” and “how” on the working procedure in the library.
6. Instructions of the guide must be followed during the visit to different libraries.
7. The student should note down the important points and some local variations in the practical part during their visit.

# Module Objectives

| S. No. | Unit/Chapter Name                                                                          | Duration | Key Learning Objectives                                                                                                                                                                                                                                                                                                     |
|--------|--------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | Library, Information and society                                                           | 20 Hrs.  | <ul style="list-style-type: none"><li>● Objectives and function of different types of libraries</li><li>● Roles played by the library in the development of society.</li></ul>                                                                                                                                              |
| 2.     | Types of Libraries                                                                         | 20 Hrs.  | <ul style="list-style-type: none"><li>● Concept of different types of libraries.</li><li>● Differences between different types of libraries</li><li>● Advantages of virtual, digital and hybrid libraries.</li></ul>                                                                                                        |
| 3.     | Laws of Library Science and Their implication                                              | 10 hrs.  | <ul style="list-style-type: none"><li>● Understand laws of library science, their need and purpose.</li><li>● Knowledge of implication of five laws of library Science.</li></ul>                                                                                                                                           |
| 4.     | Information Communication and Barriers                                                     | 20 hrs.  | <ul style="list-style-type: none"><li>● Basic concept of data, information, knowledge and wisdom.</li><li>● Interrelationship between Data, information, knowledge and wisdom.</li><li>● Concept of different theory of information theory.</li><li>● The communication system and the barriers of communication.</li></ul> |
| 5.     | Traditional sources of information: documentary and non-documentary sources of information | 20 hrs.  | <ul style="list-style-type: none"><li>● Basic concept of documentary source and non- documentary sources of information.</li><li>● Different types of documentary and non-documentary sources of information.</li></ul>                                                                                                     |

| S. No. | Unit/Chapter Name                                      | Duration | Key Learning Objectives                                                                                                                                                                                                                                                                                                   |
|--------|--------------------------------------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.     | Trends and future of library and information services. | 20 hrs.  | <ul style="list-style-type: none"> <li>● Basic concept of information services.</li> <li>● Different types of information services</li> <li>● Major trends in providing information services.</li> </ul>                                                                                                                  |
| 7.     | Career and growth in the field of Library Science      | 20 hrs.  | <ul style="list-style-type: none"> <li>● Basic concept of librarianship.</li> <li>● Scope of library and information science.</li> <li>● Different courses in library &amp; information science.</li> <li>● Career opportunities in library &amp; information science.</li> <li>● Duties of LIS professionals.</li> </ul> |